

**INFORMATION ABOUT THE PERMANENT MISSION OF INDIA, NEW YORK
REQUIRED UNDER SECTION 4(1)(B) OF THE RTI ACT, 2005**

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| i) | The particulars of its organization, functions and duties | <p>Permanent Missions of India, New York is headed by the Permanent Representative of India to the United Nations, New York.</p> <p>The functions of the Permanent Mission of India, New York, inter alia, include interaction with the United Nations, multilateral fora and representative of other member states of these organizations to pursue and safeguard India's interests at the political and economic spheres of works.</p> <p>The Permanent Mission of India to the United Nations, New York functions within the purview of the Government of India's Allocation of Business Rules and the Transaction of Business Rules.</p> |
| ii) | The powers and duties of its officers and employees | <p>General Administrative powers are derived from IFS (PLCA) Rules, as amended from time to time.</p> <p>Financial powers of the Officers of the Permanent Mission of India, New York have been detailed in the Delegated Financial powers of the Government of India's Representatives Abroad.</p> <p>The Officers of the Permanent Mission of India function under the guidance and supervision of the Permanent Representative.</p> |
| iii) | The procedure followed in the decision making process, including channels of supervision and accountability | Decisions are taken under the instruction and supervision of the Permanent Representative. |
| iv) | The norms set by it for the discharge of its functions | Norms are set under the instruction and supervision of the Permanent Representatives. |
| v) | The rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions | <p>IFS PLCA rules and annexures;</p> <p>Delegated Financial Powers of India's Government of India's Representatives abroad Rules;</p> <p>Passport Act;</p> <p>Manuals on Office Procedure;</p> <p>Other Central Government Rules and manuals published by Central Government.</p> |
| vi) | A statement of the categories of documents that are held by it or under its control | <p>Documents/files relating to India's external Relations.</p> <p>Documents/files including statements, declarations, agreements and MoUs.</p> <p>Documents/files relating to India's engagement with the UN.</p> |

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| | The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof. | Permanent Mission functions within the norms of India's policies formulated by the Government of India. Policy is implemented by the Permanent Mission under the guidance and supervision of the Permanent Representative of India. |
| viii) | A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to public, or the minutes of such meetings are accessible for public | The Permanent Mission interacts regularly with representatives of international organizations, multilateral fora, other countries, think tanks, academic community and other concerned authorities |
| ix) | A directory of its officers and employees | Available here . |
| x) | The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations. | A statement of monthly remuneration is at Annexure-I |
| xi) | The budget allocated in each of its agency, indicating the particulars of all plans, proposed expenditure and reports on disbursements made. | The Budget figures for the current financial year are given in the statement at Annexure-II |
| xii) | The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes | The Permanent Mission of India does not have a subsidy programme |
| xiii) | Particulars of recipients of concessions, permits or authorizations granted by it | No concessions/permits are granted by the Permanent Mission of India |
| xiv) | Details in respect of the information, available in or held by it, reduced in an electronic form | The Permanent Mission's website contains relevant information on the Permanent Mission of India's work. |
| xv) | The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use | The Permanent Mission does not maintain a public library or a reading room. |
| xvi) | The names, designations and other particulars of the Public Information Officer | Available here . |
| xvii) | Such other information as may be prescribed and hereafter update these publications every year | The Permanent Mission's website has information which is updated on a regular basis. |

